5484 Rector Drive, Woodbridge, VA 22193 Cell Phone: 571-309-7139

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Career Summary

Mr. Charest is a senior logistician and **s**easoned professional with a broad range of education, training, and skills obtained through a 22-year military career and more than 20-year post-military career. He is recognized as subject-matter expert in integrated logistics support and configuration management for the maritime industry.

Education

- B.S. Marketing, Excelsior College (formerly: New York Regents), Albany, New York, 01/1995, GPA 3.5
- A.A.S. Business Administration, National University, San Diego, California, 06/1984, GPA 3.5

Training and Certifications

- Configuration Management Principles and Implementation Certification, Configuration Management Process Improvement Center (CMPIC), 09/2018
- Reliability-Centered Maintenance (RCM) Level II, Naval Sea Systems Command (NAVSEA), 8/2017
- Teaching English to Speakers of Other Languages (TESOL), Northern Virginia Community College, 06/2016
- Reliability-Centered Maintenance (RCM) Level I, Naval Sea Systems Command, 6/2013
- Certified Supply Chain Professional (CSCP), The Association for Operations Management (APICS), 12/2010
- Acquisition Lifecycle Logistics Level I, Defense Acquisition University/Booz Allen Hamilton, 9/2008
- Electronic Material Officer (EMO), U.S. Navy, San Diego, California, 03/1986
- Master Training Specialist, U.S. Navy, San Diego, California, 09/1985
- U.S. Navy Technical Instructor, Navy Enlisted Classification (NEC) 9502, 06/1982

Work Experience

Associate (Consultant) 05/2015 – Present

Current Assignment:

Senior Logistics Analyst. Mr. Charest provides ILS support to the US Coast Guard, CG-9322 Offshore Patrol Craft (OPC) acquisition program. He reviews contract deliverable requirements list (CDRL) for configuration management and all logistics documentation. He advises the Coast Guard Program Office on issues relating to ship delivery logistics.

Previous Assignments:

Senior Logistics Analyst. Mr. Charest provided logistics development support to Program Executive Office (PEO) Submarines, PMS450FE Program Office, Naval Sea Systems Command (NAVSEA) managing acquisition of Virginia-class nuclear fast attack submarines. He assisted with development of all logistics products needed for installation of submarine systems.

Part-Time Work

Instructor 05/2018 – Present

Conducting evening classes for English Second Language (ESL), sponsored through the Prince William County Schools Adult Education Program.

Instructor 02/2017-01/2018

Conducted evening classes for ESL students in the intensive language program and provided one-onone off-campus tutoring. Educational programs validated by the Accrediting Council for Continuing Education and Training (ACCET).

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Senior Logistics Analyst, Team Lead. Mr. Charest supervised a professional services team of eight personnel supporting PEO Littoral Combat Ship (LCS), PMS495 Program Office, NAVSEA, managing acquisition and sustainment of sea mines and sea mine countermeasures. He assisted with development of logistics documentation, performed logistics audits, and reviewed Engineering Change Proposals (ECP) configuration changes.

Project Manager – Documentation. Mr. Charest provided professional support services to PEO Submarines, PMS415 Program Office, NAVSEA, and managed acquisition of submarine countermeasure systems. He assisted with documentation development and configuration change management. He supported government configuration audits at vendor sites to validate compliance with contract specifications.

Data Analyst. Mr. Charest provided research for a business case analysis to the United Kingdom's Royal Navy Strategic Weapons Systems program office, contracted through PEO Submarines, PMS392. He performed analysis of logistical data and on-site research at General Dynamics Electric Boat shipyard, Groton, Connecticut, and UK Ministry of Defense, Abby Wood, England.

Logistics Analyst Principle 05/2013 – 04/2015

Project Manager – Training. Mr. Charest provided training and logistics development support to PEO LCS, PMS403 Program Office, NAVSEA, managing acquisition of an autonomous sea mine countermeasures system. He developed training funding requirements and training implementation schedules, authored the program's first Navy Training System Plan (NTSP), and Training System Implementation Plan (TSIP). He identified instructor manpower and facility requirements, reviewed curriculum, and performed a training task analysis on maintenance skills requirements.

Associate (Consultant) 03/2008 – 04/2013

Booz Allen Hamilton, Washington, D.C.

CACI International, Washington, D.C.

Assignments included:

Project Manager – Configuration Management. Mr. Charest provided configuration management support to the U.S. Coast Guard, CG-9324 Patrol Boat Acquisition Office, managing the 154-foot Fast Response Cutter (FRC) acquisition program. He developed the ship's hardware configuration baseline and proposed a comprehensive software configuration management strategy. He led teams performing shipboard audits, supervised post-audit data analysis and prepared final client-ready reports.

Engineering Specifications Writer. Mr. Charest performed engineering work specification development for the U.S. Coast Guard CG-9321 Acquisition Office managing the 426-foot National Security Cutter (NSC) acquisition program. He authored twenty commercial contract-ready ship change work packages. Each work package defined the scope of work and bill of materials, descriptions of changes to engineering drawings, independent government cost estimates, recommended work procedures, acceptance test plans, and sustainment logistics requirements. He provided port engineering support for the first NSC dry docking availability.

Logistics Analyst. Mr. Charest provided logistics support to PEO Ships, PMS317 and PMS470 Program Offices managing the LPD-17 class Amphibious Transport Dock shipbuilding program. He developed and distributed a comprehensive monthly logistics status report used by the Program Manager and other senior program managers. He also provided logistics research as tasked.

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Logistics Analyst - Project Lead Ad 10/2006 – 02/2008

Advanced Technology Systems Company, Arlington, Virginia

Assignments included:

Senior Logistician. Mr. Charest provided long-lead acquisition logistics support to Halter Marine Shipyard, Pascagoula, Mississippi, for construction of the Fast Missile Craft (FMC) ships under contract to the Egyptian Navy. He developed the commissioning crew training program, and collated maintenance and technical documentation.

Mr. Charest also provided long-lead acquisition logistics support to Halter Marine Shipyard for construction of a costal mapping vessel under contract to the National Oceanic and Atmospheric Administration (NOAA). He developed preliminary vendor-recommended maintenance requirements and compiled technical documentation.

Proposal Manager. Mr. Charest authored fourteen delivery-ready business proposals in response to requests for quotes from the Egyptian government, Lebanese government, U.S. Department of Defense, and from the firm's business partners. The scope of proposals ranged from \$100K to \$15M.

Project Lead II 4/2001 – 9/2006

Huntington-Ingalls Industries, Pascagoula, Mississippi

Supportability Engineer. Mr. Charest performed a wide range of logistics services for in-service and new construction Navy ships including cost studies, trade studies, top-down breakdown analysis, sustainability studies, and performance-based logistics studies. He worked with several database tools and developed several database applications using Microsoft Access, Excel, and PHP/MySQL/HTML for in-house use.

Logistician. Mr. Charest developed Top-Down Breakdown Logistics Support Analysis for new construction ship systems including non-combat electronics, and hull, mechanical and electrical (HM&E) for the Wasp-class amphibious assault ship LHD-8 (USS Makin Island).

Computer Program Analyst II 12/1998 - 2/2001

Software Configuration Manager. Mr. Charest provided software configuration management support to the U.S. Air Force as member of a software development team for the Air Force Technical Training Management System. He maintained software version control, developed build packages for server and client-side installations, wrote the release documentation, and managed the help desk software tools.

Principal Program Analyst II 12/1996 - 12/1998

Warehouse Manager. Mr. Charest managed spare parts warehouse operations in support of a U.S. Navy client. He developed a Microsoft Access database application to manage ship-outs, storage maintenance, and stock replenishment. He performed additional duties as network administrator in support of another U.S. Navy client for creating and delivering ship's new construction trial cards.

TMA Inc., Gautier, Mississippi

PRC Inc., Biloxi, Mississippi

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Electronics Technician Senior Chief, Submarine Qualified (ETCS (SS)) U. 6/1974 - 4/1996

U.S. Navy (Retired)

Assignments during a 22-year career included:

- USS Port Royal (CG 73) Pre-commissioning/Commissioning crew, Pearl Harbor, Hawaii
 - \circ $\;$ Supervised 18 personnel functionally organized into four work centers.
- Allied Signal Group, NATO (ASG-N) Assistant Logistics Chief, Communications, Naples, Italy

 Managed logistics for all NATO Communications Assets throughout Italy
- USS Dixon (AS 37) Shop Master, Submarine Sonar Mast & Antenna Repair (67G/H), San Diego, California
 - Qualified as Electronic Material Officer (EMO)
 - o Earned NEC 1401-IMA Antenna/Mast Shop Journeyman Certification
 - Submarine Training Facility Conducted Electronics Systems and Team Training courses, San Diego, California
 - Awarded Master Training Specialist Certification
 - Earned NEC 9502 Instructor
- USS Dolphin (AGSS 555) Electronics Technician, Deep Submergence Submarine crew, San Diego, California

 Qualified Submarine Deep Submergence (Enlisted)
- USS Scamp (SSN 588) Electronics Technician, Nuclear Fast Attack Submarine crew, San Diego, California
 - Qualified in Submarines (Enlisted)

Security Clearance

• Secret. Last Background Investigation December 2015

Professional Organizations

• Vice President – Communication, Council of Logistics Engineering Professionals (CLEP)